

180 South Street, Auburn, New York 13021  
(315) 252-2081, Telephone (315) 252-2570, Fax

**Report  
to the  
Connectional Council  
of the  
African Methodist Episcopal Zion Church  
Knoxville, Tennessee  
July 19-22, 2017**

**SUBMITTED BY:** Harriet Tubman Home, Inc.  
180 South Street  
Auburn, New York 13021

**Karen V. Hill  
President and CEO**

**Bishop Dennis V. Proctor, Chairman  
Presiding Prelate  
North Eastern Episcopal District**

## **PROGRESS REPORT**

**Praise the Lord, everybody!** I greet you in the name of our Lord and Savior, Jesus the Christ. The African Methodist Episcopal Zion Church has endured as stewards of the Harriet Tubman Home for more than 113 years and after the committed work of the Harriet Tubman Home, the church has succeeded in having the extant resources of Harriet Tubman become a national park. On January 10, 2017, in the Signing Ceremony at the U.S. Department of the Interior, where Bishop Dennis V. Proctor addressed those assembled, the Tubman Homestead became the Harriet Tubman National Historical Park. Bishop W. Darin Moore, former HTH Vice Chairman and host bishop of the occasion stood beside Bishop Proctor to witness the HTH become the 414th unit of the National Park System. None of this would have been possible without the leadership and support of Bishop George W.C. Walker, Sr., Senior Bishop George E. Battle, Jr., Bishop James E. McCoy (deceased), Bishop Roy A. Holmes (deceased), Bishop Kenneth Monroe in addition to Bishop Proctor and Bishop Moore.

Bishop Proctor and Bishop Moore were joined by many of the clergy and laity of their Episcopal Districts. Sis. Mary J. Matthews, President, Connectional Lay Council joined in this august occasion. The Determination Memo is attached.

Clips and references of the ceremony made several news outlets including the CBS Morning News, News One with Roland Martin and USA Today. The PBS Newshour featured the Harriet Tubman Home as its Signature Segment which aired on Sunday, March 5, 2017.

Former Treasury Secretary, Jack Lew pushed the Tubman \$20 as far as possible before leaving office. The banner of Tubman on the \$20 which hangs outside the Bureau of Engraving and Printing was well received by the Women's March in Washington, DC on January 21st

## **ADDITIONAL ACCOMPLISHMENTS**

The HTH met with the US Treasury, Bureau of Engraving and Printing. The HTH was the only external organization consulted by the BEP. The HTH provided

images to the BEP. The HTH reviewed the newly designed \$20 bill with Tubman's image. The designer and engraver of the banknote came to the Tubman homestead so as to inform their work. They reviewed several thousand of the HTH Tubman artifacts. An artifact was chosen for inclusion on the Tubman banknote. The HTH/AMEZ delegation met with the BEP on January 10th and were able to view the image with the inclusion of the Tubman artifact. The banknote is scheduled to be revealed in 2020, then placed into circulation sometime thereafter. Typically, currency is placed into circulation 6-8 months after the public reveal. There is much work to be done by the HTH to ensure that Tubman remains on the new \$20 bill **AND** is placed into circulation.

HTH received the announcement of a grant award, \$264,000 from New York State, Empire State Development to support the initial architectural and engineering tasks towards having charettes within the church and the community regarding the design and functions of a new Harriet Tubman Visitor Center. This work is expected to commence September 2017.

Road improvements to South Street, in front of the Tubman homestead, advocated by HTH in 2010, initially, is now in process. Initial public meetings have been held. The design work is being finalized. The improvements include:

- Widening of South Street
- Create Left Turning Lane Into the Property
- Widen the Entrance to the Tubman Home
- Create Off-Street Parking on the West Side of South Street
- New Fencing Around the Perimeter of the Property
- Replace Existing Water Main
- Replace And Upgrade Electrical Outlets
- Eliminate the Increase of the Speed Limit in Front of Tubman Home (must be approved)

The above cited improvements require approval of the purchase of the right of way from the AMEZ by NYS on the easterly side of the street and approval by the HTH on the westerly side of the street. These improvements are expected to commence Spring 2018. The permanent and temporary right of way(s) will be purchased and rented by NYS.

Sis. Mary J. Matthews was the Harriet Tubman speaker at the May 27th Harriet Tubman Pilgrimage. All in attendance were inspired and encouraged by the fearless proclamations and faith of Sis. Matthews. The

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dates of the 2018 Pilgrimage are June 1-2. There will be a women's conference on May 31st. These events are important as they help to build the momentum for 2020 and the Harriet Tubman bank note.

The HTH will begin to reference consistently through words and its actions that it is focusing on the "**FREE HARRIET**" - **THIS IS EXCITING. More news about the new direction will be forthcoming**

The grafting with the assistance of NPS, from a surviving original apple tree, has been successful, thus far. In years to come HTH/AMEZ ought to provide a limited-edition Tubman Variety apple.

### **NEXT STEPS**

The HTH/AMEZ will enter into a Conservation Easement, in perpetuity, with the National Park Service, the language is in draft. This will conclude all of the land transactions for the existing park boundary.

The HTH Will begins negotiations on the the Implementation Agreement with NPS. HTH will be looking for operating and maintenance support. Operational support becomes more critical as the current Washington administration is likely to support a reduced NPS budget. HTH will advocate for resources in the FY18 budget. NPS had park rangers on site for the Pilgrimage and May- August visitation season.

Visitation to HTH remained constant until the July 4th holiday. We are now experiencing between 160-200 visitors per day, a sharp increase.

Also, please find appended to this unaudited financial statement for 2015.

The primary challenge before the HTH is its ability to fund operating and business expenses. The HTH board is beginning to address this issue. The HTH experienced its first crowdfunding initiative. The HTH made a tremendous effort to purchase a rare photograph of Harriet Tubman. Although not successful, the HTH exceeded the goals the campaign, raising enough money to meet the auction house's estimate and some extra. The HTH was outbid at auction. However, most of the supporters elected to allow us to keep their donation. We received national media attention and made five hundred new "friends" who are likely to support our future efforts.



# United States Department of the Interior

NATIONAL PARK SERVICE  
1849 C Street, N.W.  
Washington, D.C. 20240

IN REPLY REFER TO:

## DECISION MEMORANDUM

TO: Secretary  
*Michael F. Bean*

THROUGH: Principal Deputy Assistant Secretary for Fish and Wildlife and Parks

FROM: Director *Jonathan D. Jarvis* JAN 03 2017

SUBJECT: Establishment of Harriet Tubman National Historical Park, Auburn, New York

### I. INTRODUCTION

On December 19, 2014, President Obama approved H.R. 3979, the Carl Levin and Howard P. "Buck" McKeon National Defense Authorization Act for Fiscal Year 2015, as Public Law 113-291. Section 3036 of the act authorized establishment of the Harriet Tubman National Historical Park in Auburn, New York. The act includes specific provisions relating to establishment of this unit of the National Park System:

- a. The historical park shall not be established until the date on which the Secretary determines that a sufficient quantity of land, or interests in land, has been acquired to constitute a manageable park unit.
- b. Not later than 30 days after the date on which the Secretary makes the determination of a manageable unit, the Secretary shall publish a notice of the establishment of the historical park in the *Federal Register*.

### II. BACKGROUND

Public Law 113-291, Section 3036 provides that the Harriet Tubman National Historical Park shall include the Harriet Tubman Home, the Tubman Home for the Aged, the Thompson Memorial AME Zion Church and Rectory, and associated land as identified on the map entitled "Harriet Tubman National Historical Park", numbered T18/80,000, and dated March 2009. These structures, which are largely intact from the time Harriet Tubman lived and worked in Auburn, provide a strong physical basis for telling the story of Tubman's years following the Civil War when she was active in the Women's Suffrage movement, in the AME Zion Church, and in the establishment of a home for elderly, indigent African Americans.

The legislation is based on the National Park Service special resource study examining Harriet Tubman-related sites in the states of New York and Maryland that was transmitted to

Congress in January 2009. The study recommended the establishment of two national historical parks dedicated to telling the two separate phases of the remarkable life of Harriet Tubman: one at Auburn, New York, and the other on Maryland's Eastern Shore where Tubman became a leading conductor on the Underground Railroad helping enslaved African Americans escape to freedom. The national historical park in Maryland was first established as a national monument in 2013 by Presidential Proclamation and became a national historical park under Public Law 113-291.

The Harriet Tubman Home, Inc. (HTH) and the Thompson Memorial AME Zion Church (Church), which were the principal and sole owners of all properties within the legislated boundary of the authorized park in Auburn, have conveyed by Bargain and Sale Deed the fee simple interests in the 0.5 acres at 47-49 Parker Street to the National Park Service (NPS). The Parker Street property contains two structures which together will provide the NPS with administrative and visitor contact space: (1) the historic Thompson Memorial AME Zion Church, a modest, two-story, frame structure constructed in 1891 that is directly associated with Harriet Tubman, her family, many of her supporters, and the African American community of the time; and (2) the adjacent, two-story rectory. These structures are located across the street from the Fort Hill Cemetery, the location of Harriet Tubman's grave. Transfer of the deed for the Parker Street property took place on December 30, 2016.

With ownership and management of the Parker Street property, the NPS can at this time satisfactorily carry out the responsibilities of operating the park as described in the authorizing legislation, independently of any acquisition of additional property or historic structures within the park boundary. Therefore, the NPS considers the Parker Street property a sufficient quantity of land to constitute a manageable unit of the National Park System.

In addition to conveying the Parker Street property, the HTH and the Church have agreed to convey to the NPS a preservation easement over the 31 acres at 180-182 South Street in Auburn and Fleming, New York. This property contains the historic home of Harriet Tubman and the home for the aged that she founded. Although the NPS does not consider the acquisition of the easement necessary for a determination of sufficient ownership of land or interests in land, ownership of the easement will greatly contribute to fulfilling the larger vision for the park, which will be based on a strong working partnership with the HTH and the Church.

The Federal Register notice announcing this proposed determination is attached.

### III. POSITION OF INTERESTED PARTIES

New York Senators Charles Schumer and Kirsten Gillibrand and Representative John Katko of the 24th District strongly support the establishment of the Harriet Tubman National Historical Park in Auburn, New York. The HTH and the Church have been long-time advocates for the creation of a national park unit commemorating Harriet Tubman on this site. Support from state and local officials for the creation of the park has likewise been strong.

Supporters of the park have been eager to see the park established in order to bring the same stature to the story of the Harriet Tubman's later years that currently exists for the part of her life associated with the Underground Railroad at Harriet Tubman Underground Railroad National Historical Park. For many years, New York and Maryland legislators worked closely to keep proposals for the two Tubman parks moving forward in tandem. The dual-park effort was partly restored with passage of P.L. 113-291 and would be fully restored with the formal establishment of the Auburn unit.

#### IV. DECISION OPTIONS

Section 3036 of Public Law 113-291 provides no alternative to establishment of the area as a unit of the National Park System once sufficient acreage for efficient management of the site has been acquired. However, the Secretary does have the discretion of determining if the NPS is correct in its judgment that sufficient lands have been identified for efficient management of the site.

The NPS worked closely with the property owners, the HTH and the Church, to consider a range of possible options that would allow the NPS to acquire sufficient acreage for efficient management of the site. The NPS Regional Director of the Northeast Region proposed the Parker Street property option to NPS leadership in Washington, DC. On October 15, 2015, the Associate Director for Park Planning, Facilities and Lands concurred that the Parker Street parcel would be suitable for NPS ownership and management and would constitute a manageable park unit.

#### V. RECOMMENDATION

The land acquired encompasses a 0.5-acre parcel containing the Thompson Memorial AME Zion Church (ca. 1891) and early 20th century rectory. The Thompson Memorial AME Zion Church has a direct association with Harriet Tubman and her family, many of her supporters, and the African-American community of the time and will provide the NPS with sufficient space to administer the unit and provide visitor services. As such, it is my recommendation that you make a determination that sufficient lands have been acquired to constitute a park unit and establish the Harriet Tubman National Historical Park in Auburn, New York, as a unit of the National Park System.

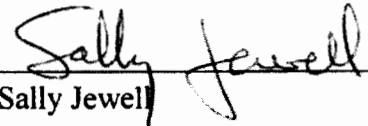


VI. SECRETARY'S DECISION

APPROVE

DISAPPROVE

COMMENTS

  
Sally Jewell

January 10, 2017  
Date

Attachments: Public Law 113-291, Section 3036  
Legislative Map T18/80,000, dated March 2009  
Draft Federal Register Notice

THE HARRIET TUBMAN HOME, INC.														
TOUR COORDINATOR		PP= PASSPORT												
FEB. 1, 2016 - JAN. 31, 2017		PPA= PASSPORT ADLT												
		PPS= PASSPORT STDNT												
DATE	SCHOOL	ORG/GRPS	ADULTS	SENIORS	COLLEGE	YOUTHS	GRP/ADLTS	GRP/SR	GRP/C	STUDENTS	PP-A	PP-S	COMP	TOTALS
Jul-16	1	2	412	324	33	319	115	-	-	43	-	-	-	1,246
Aug-16	1	2	380	435	46	202	23	58	-	90	-	-	-	1,234
Sep-16	0	1	128	281	3	45	3	2	-	7	-	-	-	469
Oct-16	4	4	138	247	4	35	32	48	-	50	19	322	-	895
Nov-16	1	0	77	47	-	30	3	-	8	5	-	-	-	170
Dec-16	2	1	27	24	4	-	17	-	-	110	-	-	-	182
Jan-17	0	0	29	19	-	9	5	-	-	11	-	-	-	73
Feb-17	2	4	74	68	4	37	19	-	-	28	-	-	-	230
Mar-17	4	2	64	41	-	35	22	32	30	18	-	-	-	242
Apr-17	5	3	200	97	16	138	50	66	-	43	-	-	-	610
May-17	3	4	174	142	-	34	26	112	-	87	-	-	850	1,425
Jun-17	6	3	376	217	4	115	29	91	-	169	-	-	-	1,001
<b>GRAND TOTALS =</b>	<b>20</b>	<b>16</b>	<b>2,079</b>	<b>1,942</b>	<b>114</b>	<b>999</b>	<b>344</b>	<b>409</b>	<b>38</b>	<b>661</b>	<b>-</b>	<b>-</b>	<b>850</b>	<b>7,436</b>
<b>TOTAL INCOME</b>			<b>10,395.00</b>	<b>5,826.00</b>	<b>342.00</b>	<b>1,998.00</b>	<b>1,381.00</b>	<b>1,022.50</b>	<b>95.00</b>	<b>991.50</b>				<b>\$ 22,051.00</b>

**HARRIET TUBMAN HOME, INC.  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2015 AND 2014**

UNAUDITED

UNAUDITED

**HARRIET TUBMAN HOME, INC.**  
**STATEMENTS OF FINANCIAL POSITION**  
**DECEMBER 31, 2015 AND 2014**

ASSETS

	<u>2015</u>	<u>2014</u>
Current Assets:		
Cash	\$ 106,197	\$ 136,987
Receivable - other		18,750
Inventory	523	523
Prepaid Expenses	-	-
Total Current Assets	<u>106,720</u>	<u>156,260</u>
Property and equipment:		
Equipment, net of accumulated depreciation	<u>691,318</u>	<u>753,370</u>
Other Assets		
Architect Design Costs	42,214	-
Accumulated Amortization	<u>(4,445)</u>	<u>-</u>
Net Design Costs	37,769	
Total Assets	<u>\$ 835,807</u>	<u>\$ 909,630</u>

LIABILITIES AND NET ASSETS

Liabilities:		
Accrued expenses & accounts payable	\$ 40,270	\$ 41,814
Retainage payable	-	30,455
Payroll & sales tax payable	<u>2,392</u>	<u>2,331</u>
Total Current Liabilities	42,662	74,600
Net Assets		
Equity Adjustments		
Unrestricted	374,203	416,088
Temporarily restricted	<u>418,942</u>	<u>418,942</u>
Total unrestricted assets	<u>793,145</u>	<u>835,030</u>
Total Liabilities and Net Assets	<u>\$ 835,807</u>	<u>\$ 909,630</u>

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**HARRIET TUBMAN HOME, INC.**  
**STATEMENTS OF ACTIVITIES**  
**FOR THE YEAR ENDED DECEMBER 31, 2015 AND 2014**

	Unrestricted	Temporarily Restricted	Total 2015	Total 2014
<b>Revenues and support</b>				
Grants and contributions	\$ 104,426	\$ -	\$ 104,426	\$ 98,980
Conferences and donations	51,563	-	51,563	100,000
Other income	4,514	-	4,514	3,368
Interest income	42	-	42	63
Total Revenue	<u>160,545</u>	<u>-</u>	<u>160,545</u>	<u>202,411</u>
Net assets released from donor restrictions			-	-
<b>Expenses</b>				
Program Services	133,635	-	133,635	158,843
General and administrative	68,795	-	68,795	84,300
Total Expenses	<u>202,430</u>	<u>-</u>	<u>202,430</u>	<u>243,143</u>
Change in Net Assets	(41,885)	-	(41,885)	(40,732)
Net assets, beginning of year	835,030		835,030	880,043
Less: Prior year Adjustment			-	(4,281)
	<u>793,145</u>		<u>835,030</u>	<u>875,762</u>
Net assets, end of year	<u>\$ 793,145</u>	<u>\$ -</u>	<u>\$ 793,145</u>	<u>\$ 835,030</u>

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**HARRIET TUBMAN HOME, INC.**  
**STATEMENTS OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2015 AND 2014**

	2015	2014
Cash flows from operating activities:		
Change in Net Assets	\$ (41,885)	\$ (40,732)
Depreciation	24,284	23,307
Adjustments to reconcile net income to net		
Cash provided by operating activities(A/R)	18,750	
Changes in operating assets and liabilities:		
Inventory		
Contribution receivable	-	-
Prepaid Expense		1,794
Payroll & Other Liabilities	61	949
Accrued expenses & accounts payable	(32,000)	41,508
Net cash provided by operating activities:	(30,790)	26,826
 Cash flows from investing activities:		
Building improvements	-	(46,665)
Net cash provided (used) by investing activities:	(19,695)	(46,665)
 Net change in cash and cash equivalents	(30,790)	(19,839)
 Equity Adjustments		
Cash and cash equivalents balance - beginning	136,987	156,826
Cash and cash equivalents balance - end	\$ 106,197	\$ 136,987

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**HARRIET TUBMAN HOME, INC.**  
**PROGRAM, GENERAL & ADMINISTRATIVE EXPENSES**  
**FOR THE YEAR ENDED DECEMBER 31, 2015 AND 2014**

	<u>Program</u>	<u>General &amp; Administrative</u>	<u>2015</u>	<u>2014</u>
Program				
Salaries and employee benefits	\$ 90,018	\$ 22,504	\$ 112,522	\$ 141,156
Repairs and maintenance	5,183	3,254	8,437	6,830
Professional fees	-	13,550	13,550	24,750
Utilities, telephone, property taxes	14,569	3,643	18,212	19,680
Depreciation/Amortization	14,918	9,366	24,284	23,307
Property insurance	4,452	1,112	5,564	4,470
Lease expense		10,557	10,557	9,660
Supplies and office expense		1,939	1,939	1,454
Travel	3,551	888	4,439	7,589
Membership and dues		200	200	-
Marketing and development		734	734	-
Miscellaneous	945	1,047	1,992	4,297
Total program expenses	<u>\$ 133,635</u>	<u>\$ 68,795</u>	<u>\$ 202,430</u>	<u>\$ 243,193</u>

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